BANQUET ROOM RENTAL AGREEMENT

Date of event _____ **Day of week** _____ **Type function** _____

Name _____

Email _____

Address _____

Start time_____ End Time_____ Telephone _____ /_____

The following is a listing of specific terms/arrangements that will be discussed in detail.

HALL RENTALS

____ (5 hours) **$500.00** Extra time **$100.00** per hour ___.

____ (3 hours) **$300.00** Extra time **$100.00** per hour ___.

$200.00 non-refundable deposit is required at the time of booking. Balance of rental fee due day of event.
Due to new CT State tax laws, rental fees are subject to 7.35% sales tax.

NOTE: Entry for decorating is approximately one (1) hour prior to scheduled event time. Clean up of the hall will be completed no later than one-half hour past rental time. This will include everything except for vacuuming. An additional assessment fee will be incurred for each additional one-half hour past allocated rental time.

Confetti or Bubbles NOT permitted. No Tape on any of the walls or furniture items.

Bar: All liquor will be purchased through Joanna's.
In order to staff the banquet side with its own bartender it will be an additional fee of $100.00 and a minimum sales of $200.00 purchases to be met.

Tab Bar_____ Cash Bar _____ Kegs _____

All prices subject to 7.35% sales tax & 20% Gratuity.
NOTE: Staff will not serve alcoholic beverages to minors, adults serving minors, patrons who cannot prove age with valid picture identification,and patrons who appear intoxicated. The Management reserves the right at our own discretion to cease serving Patrons who violate rules and to close the bar with no refund.

China/Silverware (for dinner only) **$3.00** additional per person _____

Signing of this agreement indicates that all aspects of the hall rental have been discussed and understood, also indicates that the customer will abide by all regulations of the rental. The owner of Joanna's Banquet will not be held liable for any lost, stolen or damaged personal items or be held liable for any personal injuries. The signing of this agreement indicates that the customer will abide by all local, state and federal regulations and laws. Any fines, penalties or legal ramifications will be the sole responsibility of the customer.

_____ _____ _____ / _____
Date Signed Customer Signature Booked by Date

Amount of deposit _____ Method of Payment _____ Check#_____ Cash $_____

Location: 145 Main Street Somersville, CT 06072 (Mailing Address: 452 South Road, Somers, CT 06071)

www.joannasbanquets.com 860-763-5060

Please sign and return contract with deposit.

The date stated in the above contract will be held for a maximum of one week after verbal confirmation.

Contract revised January 2020.
Division of Joanne's LLC

Prices Effective Oct 2022