



# Joanna's Banquet Rental Agreement

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Day \_\_\_\_\_ Type function \_\_\_\_\_

Start time: \_\_\_\_\_ Ending time: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

### Hall Rentals

**Non-refundable \$200.00** deposit required at time of booking. Balance of rental fee due on day of event. Entry for decorating is approximately one (1) hour prior to scheduled event time. Clean up of the hall by removal of all food products and decorations from the tables and taking out the trash should be completed no later than one-half hour past rental time. Refrigeration, prep kitchen, and warmers available.

**Attention: Confetti, Glitter, loaded balloons are not permitted indoors**

I understand that a \$100 cleaning fee will be assessed on the bill for violations. **Initials:** \_\_\_\_\_

**(3 hours no Bar)** \$ 500.00 + tax \_\_\_\_\_ Extra time \$150.00 per hour \_\_\_\_\_

**(5 hours no Bar)** \$ 800.00 + tax \_\_\_\_\_ Extra time \$150.00 per hour \_\_\_\_\_

**(5 hours with Bar)** \$ 700.00 + tax \_\_\_\_\_ Extra time \$100.00 per hour \_\_\_\_\_

**All Alcohol or beverages will be purchased through Pleasant View. \$300 minimum**

**Additional Bar Items: Kegs** \_\_\_\_\_ **qty:** \_\_\_\_ **Custom Cocktail** \$50 \_\_\_\_\_

**Tab Bar** \_\_\_\_\_ *All tab bar sales subject 20% gratuity*

**NOTE:** Staff will not serve alcoholic beverages to minors, adults serving minors, patrons who cannot prove age with valid picture identification, and patrons who appear intoxicated. The Management reserves the right at our own discretion to cease serving Patrons who violate rules and to close the bar with no refund.

**Additional Dinner service Items: China/Silverware** \$3.00 additional per person \_\_\_\_\_

**Optional Cleaning** – Buss tables and remove all disposable items, take out trash. \$100.00 \_\_\_\_\_

**NOTE:** Signing of this agreement indicates that all aspects of the hall rental have been discussed and understood, also indicates that the customer will abide by all regulations of the rental. An additional assessment fee will be incurred for each additional one-half hour past allocated rental time. The owner of Pleasant View LLC will not be held liable for any lost, stolen or damaged personal items or be held liable for any personal injuries. The signing of this agreement indicates that the customer will abide by all local, state and federal regulations and laws. Any fines, penalties or legal ramifications will be the sole responsibility of the customer.

\_\_\_\_\_  
Date signed

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Booked by / date

Amount of deposit \_\_\_\_\_ Method of payment \_\_\_\_\_ Check# \_\_\_\_\_ Cash \$ \_\_\_\_\_

Location 145 Main Street Somersville, CT 06072

**(Mailing Address: 435 South Road, Somers, CT 06071)**

[www.joannasbanquets.com](http://www.joannasbanquets.com) 860-763-5060

**Please sign and return contract with deposit.**

*This date stated in the above contract will be held for a maximum of one week after verbal conformation.*

**Division of Joanne's LLC**